

**Policy Sub-Committee**  
**Meeting Minutes for September 7, 2022**

Jessica Polizzotti called the meeting to order as of 4:48 p.m. Jessica Polizzotti (“JP”), Erin Gibbons (“EG”), Superintendent Omar Easy (“OE”) and Assistant Superintendent Parry Graham (“PG”) were present for the meeting.

JP reviewed the norms and practices for the Policy Sub-Committee. The Sub-Committee will plan to meet at 4:30 p.m. approximately once a month in advance of a regularly scheduled School Committee meeting.

**Approval of Minutes**

EG motioned to approve minutes of April 27, 2022, JP seconded. Motion passed 2-0.

**Review of Policy: KBDA**

JP circled back to review policies that had been discussed in the previous school year. Pursuant to the recommendation and request of OE, JP passed over policy KBDA at this time. OE requested that instead of implementing a policy for test return that he was working with the administration to implement a change in practices for test return.

**Review of Policies: GBEB and GBEA**

The committee reviewed the existing language of GBEB and JP elicited feedback and suggestions from OE and PG. PG suggested a review of parallel districts GBEB language and do a comparison at our next meeting. Both OE and PG suggested more clear language to set very explicit expectations for staff. It was suggested by OE and PG that the policy highlight examples of the unacceptable conduct. OE suggested that there be an expansion for specificity around definition of hostile and intimidating atmosphere language in the existing policy. OE and EG discussed the reference to the employee handbook and what the existing employee handbook looks like with respect to acceptable staff conduct. There was discussion with respect to possible changes at the handbook level to better elaborate and provide examples of proper conduct for staff. The committee discussed how to help staff differentiate between free speech specifically with respect to social media.

Wayland’s GBEA policy is an exact replica of the MASC policy. There are some districts, upon a very cursory review in the meeting by JP and EG, that include additional language to the MASC model. The committee discussed that this policy is much more tied into state law and there is more caution around making changes. No changes were suggested upon review and discussion.

PG left the meeting at 5:10 p.m.

**Review Policy JF and JFABA:**

The committee followed up on prior regular School Committee meeting discussion around the various documents that are permitted to be used to prove residency for enrollment in the District. The committee discussed updates to the list regarding a Purchase and Sale Agreement

being permitted as a Column A document on the existing chart to assist families with providing appropriate documentation. Pursuant to discussion on the practical implications of the use of a Purchase and Sale Agreement for residency, OE will revise the chart and present it at the next meeting.

The committee suggested that updates to residency and admissions policies should reflect that residency requirements shall be managed by the Superintendent and not at the administration level. There was review of the interplay between JF and JFABA.

EG motioned to adjourn, JP seconded. Motion passed 2-0.

The meeting was adjourned at 5:38 PM.